

Fall Festival Vendor Application Form

The Bishop Grimes Athletic Booster Club is hosting "Fall into the Holidays" at Bishop Grimes! Thank you for your interest in participating. Proceeds from the day will be used to fund and support Bishop Grimes Athletics. Please fill out the form if you would like to be part of this amazing day. Also, feel free to tell any other businesses or crafters you know.

Name: _____ Phone: _____

Address: _____ Email: _____

City, State, Zip: _____ Website: _____

Company Name: _____

List of products to be sold:

Vendor requests the following space and agrees to pay the rental fee:

****fill out what size space you would like and how many spaces needed****

8x4 Space \$30.00 x _____ = \$ _____

10x10 Space \$40.00 x _____ = \$ _____

Electrical Space is very limited and available on a 1st come 1st serve basis.

Do you need electricity? _____

Tables and chairs will not be provided. Please arrange to bring your own.

If you would like to rent a 6 foot table from school, check below:

of tables needed _____ x \$10 rental fee per table = \$ _____

For the application to be accepted, you must include:

- Vendor Application Form
- Please sign the Terms and Conditions form
- Mail or email photographs, images, or web link of your products
- Payment: Check or Money Order made payable to Bishop Grimes Booster Club

Mail or email all forms and payment by September 1st 2019 to:

Bishop Grimes Jr./Sr. High School

Attn: Booster Club

6653 Kirkville Road

East Syracuse NY 13057

bgboosters@syrdiocese.org

Print Name: _____ Signature: _____

Bishop Grimes Boosters Fall into the Holidays

Saturday November 2nd 2019

10:00am-4:00pm

Terms and Conditions

1. Setup/ Break down: All vendors must be set up and ready to sell by 10:00am the day of the event. You may begin setting up at 7:00am. Break down can start no sooner than 4:00pm and must be completed by 5:00pm. Sellers are responsible for their selling spaces. Please make sure your area is clean and trash free before you leave.
2. Staffing: Vendor tables/booths must be manned at all times. Bishop Grimes is not responsible for your merchandise or tables.
3. Vendor Items: You must send a few photos of your crafts/items/articles. Bishop Grimes Boosters reserves the right to have items removed that are not considered appropriate. No profanity or drug references are permitted.
4. Vendor Spaces: Spaces are assigned. Placement will be taken into consideration to provide the best needs for the attendees. If you have special space needs, please include this information with your request. Vendors must ensure that none of their display equipment extends beyond the space they have booked.
5. Direct Sales: Only one vendor from each direct sales company will be allowed. Spaces are reserved on a first-come first-served basis.
6. We ask each vendor to donate one item of your choosing to the Booster Club to be raffled off the day of the event.
7. Payment: Your payment is non-refundable. If you cannot attend your payment will still go to support the athletic teams at Bishop Grimes.
8. Indemnification: Vendor agrees to indemnify and hold harmless Bishop Grimes Booster Club and Bishop Grimes Jr./Sr. High School from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages arising or related to the operation of the Vendors at the BG Fall Festival.
9. Applications: Application form will be sent to BG parents, teachers, and staff prior to the public. After February 1st 2019, the application will go out to the public.

Print Name_____

Signature_____

Date:_____